



**COURT ADMINISTRATOR'S OFFICE  
39<sup>TH</sup> JUDICIAL DISTRICT OF PENNSYLVANIA  
FRANKLIN/FULTON COUNTIES**

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**MEMORANDUM**

**To:** All Practicing Attorneys – 39<sup>th</sup> Judicial District  
**From:** Mark Singer, District Court Administrator for 39<sup>th</sup> Judicial District  
**CC:** Board of Judges, Law Clerks, Judicial Assistants, Court Admin, and Clerk's & Prothonotary's Offices for Franklin and Fulton Counties  
**Subject:** Filing of Legal Papers and Motion Judge Schedule 2024  
**Date:** September 22, 2023

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Rule 39-205.1 as interpreted by the Court, provides that a legal paper requiring the signature of, or action by a Judge may be filed, delivered or mailed to the Prothonotary as in Pa.R.C.P. 205.1. The Prothonotary will file the paper and then deliver to the Court Administrator for distribution to the appropriate Judge's Law Clerk for judicial consideration. **All such papers shall bear counsel's Supreme Court identification number.**

**If a Judge has already been assigned, the Judge's name shall appear in the caption of all such papers.**

Below is the Motion Judge Schedule for 2024:

<u>MONTH</u>	<u>JUDGE</u>
JANUARY	JUDGE ZOOK
FEBRUARY	JUDGE SPONSELLER
MARCH	JUDGE MEYERS
APRIL	JUDGE ZOOK
MAY	JUDGE KROM
JUNE	JUDGE SPONSELLER
JULY	JUDGE ZOOK
AUGUST	JUDGE SHANK
SEPTEMBER	JUDGE KROM
OCTOBER	JUDGE MEYERS
NOVEMBER	JUDGE KROM
DECEMBER	JUDGE SHANK